

Rational Aim:
 Reflect back on Application Training and identify ways to improve upon it as we gear up for the next round of clinics to launch.

Experiential Aim:
 To be optimistic and energetic for the next launch.

*You're going to do aca-awesome!
 Tell me more...
 Can you talk about that a little more*

Context (Intro)

Objective

Reflective

Interpretative

Decisional

Closing

1. Welcome and Introduction
2. Review Guidelines
3. Allocated 1 hour
4. Reference the PDSA cycle and metric
5. Share Evaluation Results

Let's go around the table and please share one to three words of what comes to mind when you think of Application Training.

- It could be a word?
- A phrase?
- You might recall a line of dialogue from a past training?
- An image from a past training?
- Color?
- Smell from the room where training was delivered?

In addition to your one to three words, give a ballpark of how many application trainings you've attended.

Introduce MindMap of stages of Application Training - want to discuss all stages.

Give people, 2 minutes to review.

We are going to discuss each stage from start to finish.

+/- Remember to focus on the WHAT happened – not they WHY. Just the facts – ma'am.

- What are the meaning, value, and significance of the items that worked and didn't work?

What's the next step?

Let's go around the table and please share one to three words of what comes that come to mind as you look forward to the next Application training?

- It could be a word?
- A phrase?
- You might recall a line of dialogue from a past training?
- An image from a past training?
- Color?

Preparation

What improvements have we made along the way that has positively impacted training?

- *Creating trainee user profiles*
- *Coming onsite 30 minutes early to help set up user profiles and change passwords*

- What is the value of having the checklist? What works?
- What's missing from it?

- Who has been missing from training?
- Are there roles that have not been invited and need to be?
- What needs to be added to

				<p>the checklist?</p> <ul style="list-style-type: none"> • What needs to be changed to make the next training and launch run smoothly? 	
30 Minutes Prior		<ul style="list-style-type: none"> • How has arriving early to set-up helped improve training? • What issues has surfaced? 	<ul style="list-style-type: none"> • What is the value of coming onsite 30 minutes early? • Why is this beneficial to the clinic? To Us? 	<ul style="list-style-type: none"> • What needs to be changed to make the next training and launch run smoothly? 	
Actual Training		<ul style="list-style-type: none"> • What has worked? • What hasn't work? • Where can we improve? • Make sure separation of roles comes out? • Introduction – have participants introduce themselves, role, and 1 thing about them? 	<ul style="list-style-type: none"> • What is the significance and/or value of delivering application training? • What opportunities does it provide to our clinics? • What is the significance of running over time? <ul style="list-style-type: none"> ○ <i>Sometimes it's not our fault (providers run late)</i> ○ <i>Sometimes it is</i> • What message does that send? 	<ul style="list-style-type: none"> • What needs to be changed to make the next training and launch run smoothly? • Changes to introduction? • Changes to content? • Changes in structure (role separation)? 	<p>Let's go around the table and please share one to three words of what comes that come to mind as you look forward to the next Application training?</p> <ul style="list-style-type: none"> • It could be a word? • A phrase? • You might recall a line of dialogue from a past training? • An image from a past training? <p>Color?</p>